

COURT SERVICES

Reproduction Order to the British Columbia Archives (BC Archives)

Do not use this form to refer public inquiries

This form must be used to order **reproductions** of Court Services records from the British Columbia Archives. Complete one form for each file requested. Reproduction costs will be charged to Court Services Headquarters.

Request date:			
Requestor Name (in full):			
Court Registry:			
Mailing Address:			
Telephone Number:			Fax Number:
Order to be certified:	□ Yes	□ No	
When copying is completed	□ MAIL	□ FAX	
Order details			
BC Archives Call Number (eg. GR-1234) or Accession Number):			
Box Number:		Volume Numbe	er:
Folio Number:		File Number: _	
Case Name:			
Type of Record:			
□ Probate □ Will □ □	Decree Nisi D	Decree Absolute	□ Other

To place this order, FAX the completed form to (250) 387-2072 or scan the completed form to access@royalbcmuseum.bc.ca.

The Personal information on this form is collected under the authority of the *Museum Act (SBC 2003, c. 12)* and will be used for documenting the use of archival or library material. If you have any questions about your privacy, please contact the Manager, Corporate Information, Privacy and Records at (250) 356-0698.

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