

Indigenous Advisory and Advocacy Committee**Terms of Reference***Effective: September 21, 2023***Part 1: the relevant section of the General Bylaws. Section 5****5.2 Indigenous Advisory and Advocacy Committee**

1. The Committee consists of a minimum of one Indigenous member of the Board who will act as Chair of the Committee, and up to nine Indigenous members, representing a diversity of experiences and Indigenous communities from across the Province, and, if it so nominates, one Indigenous representative of the First Peoples' Cultural Council. Committee members will have expertise across a range of areas of interest to Indigenous communities in British Columbia, with a particular focus on tangible and intangible cultural heritage, repatriation, cultural interpretation and education.
2. The quorum is five members of the Committee. The Committee will normally seek to make decisions by consensus. However, if consensus cannot be reached, decisions can be made by a vote of majority.
3. The Board Chair, CEO and the Vice President, Engagement and UNDRIP Implementation are ex-officio and non-voting members of the Committee.
4. The Committee will advise the Museum on effective and respectful engagement with Indigenous communities on matters relating to the Museum's governance, corporate planning, operations and repatriation. The Committee also plays an important advocacy role for the Museum and for the Indigenous peoples BC, all as is more fully described in the Terms of Reference for the Committee.

Part 2: Frequency

The Committee will meet a minimum of four times per year and at the call of the Chair.

Part 3: Reporting (see Part 5 below)

The minutes of all meetings of the Committee are to be provided to the Board. Oral reports by the Chair on recent matters not yet recorded in the minutes are to be provided to the Board at its next meeting.

Special Note on the 2022 Transition to Standard Format Committee TOR's

The origin of the material that follows is: Terms of Reference, Indigenous Advisory and Advocacy Committee, dated September 24, 2020.

Part 4: Responsibilities

- Support the development and implementation of the Indigenous Collections Management and Repatriation plan;
- Advise and advocate on the development of museum policies, exhibitions, programs and the curation of collections related to Indigenous peoples in British Columbia;
- Consult with representatives of Indigenous communities throughout the province and beyond as appropriate;

- Consult with individuals working at community level on Indigenous issues as appropriate;
- Promote respect for Indigenous communities' laws, protocols and traditions;
- Advise on the handling, storage and long-term care of Indigenous ancestral remains, tangible and intangible heritage;
- Support efforts to improve access to Indigenous collections;
- Advance the RBCMs fundraising objectives in relation to specific Indigenous programs;

Part 5: Reporting and Interaction with the Board of Directors

- The IAAC is a committee of the Board of Directors and reports through the Chair of the Committee who is member of the Board.
- The Chair of the Committee or the Chair of the Board may invite other Committee members, ex-officio, to attend a meeting of the Board of Directors.
- The IAAC is a standing item on the agenda of the Board of Directors. The minutes of regular committee meetings are provided to the Board as part of this item.

Part 6: Remuneration

Committee members who are not members of the Board of Directors may claim a \$250 honoraria.

Part 7: Context

While the foregoing draft captures in the new format the essential elements of the original TOR's (September 24, 2020), some explanatory language was not included, so it is reproduced below for ease of reference.

Role of the Indigenous Advisory and Advocacy Committee

The Royal BC Museum's (RBCM) Indigenous Advisory and Advocacy Committee (IAAC) was established in response to the Truth and Reconciliation's Calls to Action and the recommendations of the United Nations Declaration on the Rights of Indigenous Peoples. RBCM also has a responsibility to comply with United Nations Joint-Orontlicher Principles (UNJOP) to ensure Indigenous peoples' inalienable right to know the truth about what happened and why, with regard to human rights violations committed against them in the residential schools.

IAAC is a visionary body that draws on the experiences, expertise, and perspectives of Indigenous peoples of British Columbia to advise the Museum on effective and respectful engagement with Indigenous communities on matters relating to the Museum's governance, corporate planning, operations and repatriation. IAAC also plays an important advocacy role for the Museum and for the Indigenous peoples of BC.

IAAC may be called upon to advise Museum staff on the respectful disposition of ancestral remains with no known cultural affiliation.

Membership

The Chief Executive Officer appoints members to the committee based on the recommendations of the RBCM Board of Directors, existing IAAC members, and the Head of the Indigenous Collections and Repatriation Department.

Members are appointed for a term of up to three years, and may be re-appointed for an additional term of one year. IAAC is composed of:

- At least one Indigenous member of the RBCMs Board of Directors
- One Indigenous representative of the First Peoples' Cultural Council
- Up to nine Indigenous members, representing a diversity of experiences and Indigenous communities from across the province.

Committee members will have expertise across a range of areas of interest to Indigenous communities in British Columbia, with a particular focus on tangible and intangible cultural heritage, repatriation, cultural interpretation and education.

Committee Chair

The Committee Chair is an Indigenous member of the Board of Directors. The Chair is responsible for setting the agenda for each meeting; encouraging participation by all members of the committee; and ensuring a summary of decisions and actions are prepared and distributed to members following the meeting.

Meetings:

The Committee meets four times per year at dates agreed annually by the Committee. Meetings may be in- person or by conference call and/or video conference call. One meeting may be hosted annually at the RBCM as feasible. Committee papers will be sent electronically to members a minimum of 48 hours in advance of a meeting, and will include:

- An agenda for upcoming meeting
- Minutes of previous meeting
- Any other documents/information to be considered at the upcoming meeting

APPROVED on this 21st day of September, 2023.

Leslie Brown
Chair, Royal BC Museum Board of Directors

Robert Chamberlin
Chair, Indigenous Advisory and Advocacy
Committee