

First Day of Camp Checklist

	I have received confirmation that my child is registered in the camp			
	I have read and signed the Camper Information form to hand in			
	I have read and signed the Waiver of Liability form to hand in			
	I have read and signed the Field Trip Consent form to hand in			
	I have read and signed the Behaviour Expectations form to hand in			
	I have read and signed the Media and Image Release form to hand in			
	I have read and signed the Food Form to hand in			
	My child will have their snacks, drinks, and lunch for each day, and all food will be nut free			
	My child will have their own sweatshirt or light jacket to wear and sun protection that they will be responsible for using outside			
	I know where and when to drop off and pick up my child			
	I will ensure my child is wearing appropriate clothing each day that is comfortable and casual for participation in a variety of activities (close-toed shoes are best, please no flip flop sandals)			
	Chris O'Connor, Learning Program Developer	Amina Chergui, Camp Coordinator		
	coconnor@royalbcmuseum.bc.ca	achergui@royalbcmuseum.bc.ca		
	250-883-4056	250-857-8575		
,	Jocelyne Lavack, Camp Coordinator	Kate Adams, Camp Coordinator		
	<u>jlavack@royalbcmuseum.bc.ca</u>	kadams@royalbcmuseum.bc.ca		
	778-533-2204	250-886-4467		

^{*}Please contact Amina, Jocelyne, Kate or Chris for any camp-related issues, including if your child is sick or will be late for camp.



General Information

Pick-up/drop-off

Camp hours are from **9:00-4:00**. On the first day of camp, a camp leader or volunteer will meet you **at the museum's East Doors** (facing Thunderbird Park) and lead you to the camp space so that you are familiar with its location. After the first morning, **please access the camp room through the wooden doors facing the Food Truck Festival**; these doors lead directly to our camp space. These doors will be kept open from 8:45-9:00 and 4:00-4:15. Outside of these times, the doors will be locked to prevent visitors from entering our space. Please knock on the door if you require entry earlier or later than these times. We ask that you accompany your child directly to the camp room to sign them in each morning, and pick up your child directly from the camp room in the afternoon. In order to sign out your child, your name will be checked against a list of individuals authorized for pick-up. Before Camp Care (8:00 am-8:45 am) and After Camp Care (4:15pm-5:00pm) is available for \$5.00 each morning or afternoon.

Parking

Please use the **Robbins parking lot** located at the rear of the museum off Superior St. to pick up and drop off your child. You do not need to pay for parking in the Robbins lot – an authorized parking pass for Maya Camp is included in this form package. This will be valid for the pick-up and drop-off periods of each day during the week. Please note that part of the lot is managed by a different company (WestPark); **please ensure that you are parking in the Robbins section to avoid a ticket. Refer to accompanying map on the last page**

Field Trips

Three days during the week of camp will include an offsite field trip. We will be walking to **Beacon Hill Park** (100 Cook St.) then walking to the **Bug Zoo** (631 Courtney St.), and finally we will be taking public transit (2, 27, or 28 bus) to visit the **Compost Education Centre** (1216 N Park St.). Please ensure that your child is prepared and dressed appropriately for these field trips. This includes sun screen, sunglasses, water bottles, and hats for sunny days and rain gear for rainy ones. Close-toed shoes are required on these days.

Food

Due to the risk of allergies, our camp is a **nut free zone**. If a camper's lunch contains nuts, they will eat with a friend and a camp leader in a separate location. Please ensure your child has a portable packed lunch, snacks and a water bottle with them every day at camp.

Camper Exhibition (Last Day of Camp)

Throughout the week, campers will be engaging in experimental and hands-on projects to explore an aspect of Maya archaeology that they feel particularly passionate. On the final day of camp, we invite you to participate in an exhibition of these projects. You are also welcome to visit the exhibition, *Maya: The Great Jaguar Rises*, which inspired this camp, as well as the museum's core galleries.

Please meet us in the camp room at 3:30pm.



Camper Information Form

Please note: a photo of your child will be attached to their file for safety and security reasons, and will never be used or released for any other purpose.

Camper's Name:					
Date of Birth:	Age:	Gender:			
Home Address:					
Parent/Guardian Name(s):					
Email:					
Phone 1:	Phone 2:	Phone 3:			
Parents/guardians listed here will be added to	o your camper's authorized	pick up list.			
Caregiver during camp week, if di	fferent:				
Relationship:					
Phone 1:	Phone 2:	Phone 3:			
Caregivers listed here will be added to your o	amper's authorized pick up) list.			
Authorized Pick Up: Please provide the names of anyone else who is authorized to pick up your child from camp. For safety reasons, names will be verified before a child is signed out. If someone whose name is not on the list attempts to sign a child out, a call will be made to the child's parent/guardian or caregiver listed above in order to receive permission					
Emergency Contact:					
Relationship:					
Phone 1:	Phone 2:	Phone 3:			
Does your child have any allergies or health concerns that we should be made aware of? If Yes, please explain:					
An Anaphylaxis Emergency Plan form can be provided if your child carries an Epi-Pen. Please note: outside of emergency situations, camp coordinators cannot provide or administer medication of any kind.					
Are there any behavioural or emotional considerations that we should be aware of in order for us to best support your child? If Yes, please explain and provide strategies					
	I for the administration of l				

Personal information on this form is collected for the administration of learning and educational programs only, under the authority of Section 4 of the *Museum Act* (SBC 2003, c.12), and as authorized under Section 26 of the *Freedom of Information and Protection of Privacy Act* (RSBC 1996, c 165). The Royal BC Museum does not use or disclose personal information for purposes other than those for which it was collected, except with the consent of the individual whom the information is about or otherwise in accordance with law. The Royal BC Museum retains personal information only as long as necessary for the purposes of this program and as required under the *Freedom of Information and Protection of Privacy Act*. If you have any questions about the collection and use of your personal information, please contact the Manager, Manager, Information and Privacy, Royal BC Museum, 675 Belleville Street, Victoria, B.C. V8W 9W2; telephone (250) 356. 0698



Release of all claims and waiver of liability

To: HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA AND THE ROYAL BC MUSEUM CORPORATION (Hereinafter called the "Museum")

In consideration of the Museum accepting my child's application for and my child's being permitted to participate in the summer camp program "Maya Camp", I hereby agree to this release of liability, waiver of claims and assumption of risks (collectively "this Release").

I waive any and all claims I may now and in the future have against the Museum, and release from all liability and agree not to sue the Museum and its servants, agents, employees or volunteers for any personal injury, death, property damage, or loss sustained by my child as a result of their participation in this program due to any cause whatsoever.

I confirm that I am the parent or guardian of the child (minor person) and that I have read and understood this Release prior to signing it. I hereby indemnify and save harmless the Museum, its servants, agents, employees, or volunteers from and against any and all losses, claims, damages, actions, causes of action, costs and expenses that the Museum may sustain incur, suffer, or be put to at any time, where the same are based upon, or arise out of, or occur, directly or indirectly, by reason of the child's participation in Maya Camp.

I acknowledge that accidents can be the result of the nature of the activity and can occur with or without any fault on either the part of the child, the Museum, or its employees, agents, or volunteers, or the facility where the activity is taking place. By allowing my child to participate in Maya Camp and any related field trips that I have consented to, I accept the risk of an accident occurring, and agree the activities and crafts at Maya Camp, which include, but are not limited to, visiting exhibits in the Royal British Columbia Museum, exploring the various galleries in the Royal British Columbia Museum, and attending the IMAX theatre at the Royal British Columbia Museum are suitable for my child.

I agree that this Release shall be governed in all respects by and interpreted in accordance with the laws of British Columbia.

Signed this day of	2019
Parent/Guardian – printed name	Parent/Guardian – signature
Child's name:	



Field Trip Consent Form

For all field trips:

Maya Camp participants will need to bring **proper close-toed walking shoes**, a water bottle, and whatever sun and/or rain protection you deem necessary for your child. The group will be supervised by a minimum of two museum employees. At sites with beaches and water, children will not be allowed to enter the water without the presence of a lifeguard. Our policy is consistent with those of local school districts and CRD day camps.

Field trip sites:

Beacon Hill Park

We will be going to Beacon Hill Park to play a Maya-themed field game. We will be walking to the park

Bug Zoo

The Maya had many uses for their local creepy crawlies and the Bug Zoo will help us make connections with our own local insects. **We will be walking to the zoo**

Compost Education Centre

The Maya were incredibly successful farmers and that is primarily due to companion planting of maize, beans, and squash. The Compost Education Centre will put these planting methods into perspective and teach us about urban gardening. **We will be taking the 2, 27, or 28 public transit bus.** If your child has a bus pass they can bring it with them, otherwise the fare is covered by the camp fee.

Accidents can be the result of the nature of the activity and can occur with or without any fault on either part of the child, the Royal BC Museum or its employees, agents, or volunteers, or the facility where the activity is taking place. By allowing your child to participate in this activity, you are accepting the risk of an accident occurring, and agree that this activity, as described above, is suitable for your child.

occurring, and agree that this	activity, as described above, is suitable for your child.
l, give permission for my chil	being the parent or legal guardian of the child identified below, d to participate in the following field trips:
☐ The Bug Zoo (please	ase check if permission given) check if permission given) Centre (please check if permission given)
	I the terms of this Consent Form and acknowledge that my child may be nile participating in this field trip.
Parent/Guardian signature: Child's name:	

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Behaviour Expectations

All campers must abide by the following expectations:

- **Respect Yourself:** Take care of your body, mind, and belongings. Participate in each activity. Take breaks, eat snacks/lunch, and drink plenty of water. Try your best and set goals for yourself, but don't put yourself down if you make mistakes.
- **Respect Others:** This includes other campers, camp leaders, volunteers, museum staff, and other visitors. Respect other people's bodies, belongings, and feelings. Our camp is a bullying-free zone.
- **Respect the Environment:** Keep all indoor and outdoor areas clean and litter-free. When exploring in the museum and offsite during field trips, leave every space as you found it. Show respectful gallery etiquette. Stay out of off-limit areas (such as bushes, staff only zones, etc.). Contribute to an environment of positivity and curiosity.
- Use Your Brain: Think before you act. Be open to learning something new.

Please follow the instructions of the museum staff. Campers that have difficulty following the Museum guidelines will be asked to modify their behaviour and, in some situations, may be asked to leave. There will be no refunds for campers who do not abide by the above expectations.

Backpack policy:

Backpacks or bags larger than 30x30 cm are not permitted in the museum galleries. All materials that the camper requires for the week's activities, other than snacks and lunches, will be provided. Any bags or other items will be left in the locked camp room when in galleries or when using other museum facilities. The Museum and IMAX are not responsible for lost or stolen items. Electronics, money and other valuables must not be brought to Camp.

I, read the above behaviour expectations during their week at camp.	n of the child identified below, have nmitted to following the expectations
Camper's name:	
Parent/Guardian signature:	-

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MINOR (person under the age of 19 years)



Media and Image Release Form (Minor)

I am the parent or legal guardian of the minor named below ("Minor").

For good and valuable consideration (the receipt and sufficiency of which is acknowledged), I hereby give my consent to the **Royal BC Museum**, Crown Corporation of the Province of British Columbia, as represented by the Minister of BC Public Service, to record, photograph or film the Minor as part of **Maya Camp**.

I hereby grant to the Royal BC Museum, its employees, representatives, licensees and assigns, the right to use, reproduce, modify, publish or distribute the Minor's voice, image or likeness in the Recordings for any lawful educational, advertising, promotional, commercial and informational purposes worldwide, and hereby release and discharge any right, title or interest that I or the Minor may have in the Recordings or in any remuneration therefrom.

(print name)	_
PARENT OR LEGAL GUARDIAN	
(print name)	
(signature)	
(date)	<u> </u>
□ No, I do not want my child to be p	hotographed, filmed, or recorded



Food Form

IMAX Popcorn

Maya Camp will attend an IMAX film. The IMAX ticket and small popcorn are included in the camp fee. If for any reason you would not like your child to have popcorn, please supply them with an extra snack.
☐ My child may have a small popcorn.
<u>Cocoa</u>
To follow in the Ancient Maya footprints, we will be experimenting with cocoa beans and nibs to make our very own hot cocoa drink. These drinks will be available for everyone to sample on Friday during the Camper Exhibition. Included in the cocoa drink could be honey, vanilla, cinnamon, and chili flakes.
☐ My child may sample the cocoa drink
Camper's name:
Parent/Guardian signature:

